

CITY OF AUSTWELL

P.O. Box 147

108 S. Gisler St.

Austwell, Texas 77950

citysecretary@cityofaustwell.com

Phone: 361-349-1399

STATEMENT OF INTENT

To be completed by Contractor in advance of requesting permits. The City requires 10 workdays to respond to the Statement of Intent when a full plan is provided. For simple projects, the City will respond within 72 hours.

ITEMS WHICH DO NOT NEED A PERMIT

- 1) Repairs to roof coverings if less than 100 square feet and no structure is needed
- 2) Repairs to gutter
- 3) Door replacement if no framing is involved
- 4) Repair to wheelchair ramps or hand railings
- 5) Fascia replacement or repair
- 6) Repairs to steps
- 7) Concrete flatwork (sidewalks and driveways) must end at your property and do not need a permit. Culverts require permits and drawings to ensure that grade and drainage are maintained.
- 8) Protective measurements before a storm
- 9) Leveling and repairs to an existing slab on grade, foundation, unless wall anchorage is being altered or repaired.
- 10) The leveling of pier and beam foundations must be permitted and inspected because when the structure is lifted the bond and anchorage is broken, and the structure must be tied back down. Also, the plumbing will need to be reconnected, if more than just a short piece of drainpipe is needed to tie back a plumbing permit will also be needed.
- 11) Fence repair
- 12) Painting, carpet, and sheetrock repair
- 13) Plumbing
 - a) Toilets
 - b) Sinks
 - c) Water heaters (if no additional piping is needed)
 - d) Repairs to water service or water lines outside the structure in the meter box
- 14) HVAC (replacement of filters and grills)
- 15) Electrical
 - a) Replacement of switches, receptacles, breakers, fuses, light fixtures, lamps if there is no wiring change

OWNER INFORMATION

Name:

Address:

Phone:

Fax:

Email:

PROPERTY INFORMATION

Block:

Lot:

Address:

PROPOSED DATE OF PROJECT:

LOCATION OF PROJECT:

WATER & SEWER CURRENTLY ON-SITE: YES

NO

CONTRACTOR COMPLETING THE WORK:

DESCRIPTION OF PROJECT (ACCOMPANIED BY WINDSTORM DRAWINGS):
